

| ROUTING AND TRANSMITTAL | | Date |
|---|----------------------|------------------|
| TO: (Name, office symbol, room number, building, Agency/Post) | | Initials Date |
| 1. Chairman, SECOM, 5E-25 Hqs. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| Action | File | Note and Return |
| Approval | For Clearance | Per Conversation |
| As Requested | For Correction | Prepare Reply |
| Circulate | For Your Information | See Me |
| Comment | Investigate | Signature |
| Coordination | Justify | |
| REMARKS | | |
| FYI | | |

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

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| FROM: (Name, org. symbol, Agency/Post) | Room No.— Bldg. |
| EO/DDA | Phone No. |
| 7D18 Hqs., | |

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OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

☆ GPO: 1983 O - 381-529 (232)

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United States of America
**Office of
Government Ethics**

Office of Personnel Management
Washington, D.C. 20415

Mr. Harry E. Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505

FEB 3 1984

Dear Mr. Fitzwater:

We are advised by Steve Garfinkel, Director, Information Security Oversight Office, that you are responsible for the implementation of NSDD-84 at your agency. We understand that in connection with its implementation of the Directive, your agency may be considering amendment of its standards of conduct regulations.

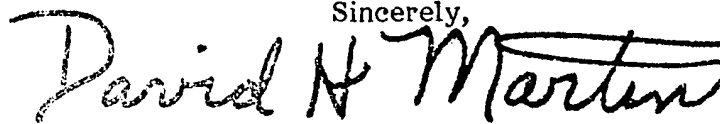
Pursuant to Executive Order 11222 and the Ethics in Government Act of 1978, additions or amendments to agency standards of conduct regulations require the prior approval of this Office. Therefore, if any such changes are contemplated they must be submitted to this Office for review prior to publication in the Federal Register.

We have reviewed the plan each agency submitted for implementation of NSDD-84, but were unable to determine from those submissions precisely what changes, if any, are envisioned for your agency's standards of conduct regulations. After we have had the opportunity to consider specific proposals for additions or amendments to the standards of conduct, we will be able to determine whether such provisions are appropriate for inclusion in the standards of conduct and otherwise acceptable.

We have contacted the Designated Agency Ethics Official at your agency and requested that he or she provide you with whatever assistance is necessary to ensure that proper review procedures are followed.

Thank you for your cooperation in this matter.

Sincerely,



David H. Martin
Director

cc: Ken deGraffenreid
Steve Garfinkel